

Job Posting – Director of Music Ministry / Organist

Location St. James' Episcopal Church in Danbury, CT

Purpose To find an organist who will:

- Lead and promote congregational participation in music as praise to our Lord;
- Perform the music of our worship services with care, skill and diligence;
- Work collaboratively with the Rector, Associate Rector, Worship Committee, and the leaders of musical groups (i.e., carilloneurs, handbell choir, guitar choir, and youth choir).

Hours 15 hours per week on average

Pay Commensurate with experience and within the AGO guidelines

Reports to Rector; close working relationship with Associate Rector, Worship Committee, and leaders of musical groups

Duties

- Provide music for all 10:15 Sunday worship services, including a prelude and postlude
- Select hymns and anthems appropriately based on the liturgy and seasons of the Episcopal Church
- Rehearse with the Adult Choir once a week and also ½ hour prior to 10:15 Sunday service
- Plan music for the Sunday 8:00 service
- Provide music for additional services, including Thanksgiving, Christmas Eve (2 services), Christmas morning, Maundy Thursday, Good Friday, and Easter Vigil
- Coordinate rehearsals with soloists and instrumentalists when special music is approved
- Maintain the music library
- Ensure the proper working condition and maintenance of all musical instruments
- Attend Wednesday staff meetings and monthly Worship Committee meetings
- Communicate with the congregation through the Sunday bulletin, monthly newsletter, and church website
- Assist in the development of the music program's annual budget
- Purchase music supplies within the guidelines of the annual budget
- Write an annual report and survey of the music program

Qualifications

- Proficiency in keyboard skills
- Experience with directing a choir
- Knowledge of the Episcopal liturgy and seasons
- Good communication skills

Please reply with salary requirements to musicposition@saintjamesdanbury.org